

Minor Landscaping Checklist

(Please see attached flow charts for clarification of review and approval steps)

SUBMITTAL FOR LOT _____ VILLAGE _____ OWNER _____

At least 19 days prior to next scheduled ARC meeting, please submit the following to the ARC staff. Please refer to the Design Guide and Covenants for more details. Surveys and plans should be submitted in both electronic AutoCAD compatible format and 11" X 17" sheets (minimum size):

- 1. SGPOA Application for ARC Approval: Completed and signed by owner(s) and contractor
- 2. Minor Landscaping Checklist: Completed and initialed by owner
- 3. Photographs: Multiple photographs of the lot and house including views from all exterior sides of the area(s) affected by the addition of the landscaping; adjacent existing homes or structures; and existing landscaping. Include a key to location and direction
- 4. Boundary & Topographical Survey: Survey by surveyor licensed to practice in the State of FL identifying current structure(s), easements, waste treatment system and all setbacks, major vegetation/plant massing, plus all trees three inches or greater in diameter (topographical survey requirement could be waived by FM based on project)
- 5. Site Plan (min. scale 1"=20'): Proposed site and footprint of planned landscaping on Boundary & Topographical Survey. Location within setbacks of proposed changes plus major existing vegetation and any planned disturbances to same
- 6. Clearing and Coverage: Calculation by licensed professional of percentage of lot to be cleared if proposing additional clearing of lot ("Clearing shall be limited to 25% of any given lot within the Plantation"); outline of proposed impact zone; grading plan for proposed changes to existing grade and current hardscape
- 7. When applicable: Location of wetland buffers and the Critical Habitat Zone; calculation of Critical Shoreline District Zone coverage
- 8. Exterior Materials and Finishes Data Sheet: Include color and material samples of any materials being used (if applicable)
- 9. Other materials that owner or architect wish to submit (optional)

ARC will review design for compliance with SGPOA Covenants and Design Guide. Once the ARC approves the Application an Approval Letter will be sent to the Owner.



Effective Date: 17 November 2014

EMERGENCY YES/NO

SGPOA Application for ARC Approval

Owner Contact Information*

Owner(s) name		Project Address	
Owner(s) name		Lot/Village	
Mailing address		City	State/Zip
Email		Phone	Mobile

Contractor Contact Information*

Company Name		Contact	
Mailing address		Email	
City/State/Zip		Phone	Mobile

*Required

Type of Work - Check all that apply

Ancillary Structure(s)

Gazebo/Pergola
Detached Garage

Detached Carport
Other _____

Demolition of Existing Structure

Fill - if Other is selected include details

Fill	Sand	Lime rock	#57 Rock	Oyster Shells	Other	Total
Number of cubic yards						

Landscaping

Please see the following websites for additional information: http://www.swfwmd.state.fl.us/publications/files/FFL_Plant_Selection_Guide.pdf and <http://fyn.ifas.ufl.edu> Please note: Plants listed in the most current edition of The Exotic Pest Plant Council's List of Florida's Most Invasive Species and the List of Florida Prohibited Aquatic Plants (F.S. 369.25) are prohibited in the Plantation.

Major

Pool, Spa, Pool Fencing
Driveway: aprons/pavers/changes
Retaining wall(s)
Lighting

Terrace(s)
Elevated Deck
Walk(s)
\$1000 in total project

Minor

Irrigation Well
Removing fewer than 5 trees
Adding small shrubs

Less than \$1000 total project
Adding low ground cover
ROW revitalization

Limited Clearing/Bush Hogging



Effective Date: 17 November 2014

EMERGENCY YES/NO

SGPOA Application for ARC Approval

Minor Remodel

- | | | | |
|---|--------------------------|---|--------------------------|
| Conditioned space less than 300 ft ² | <input type="checkbox"/> | Exterior addition of screen enclosure(s) | <input type="checkbox"/> |
| Non-conditioned walled space (enclose porch, storage) | <input type="checkbox"/> | Exterior addition of mechanical enclosures | <input type="checkbox"/> |
| Roof change (material/color) | <input type="checkbox"/> | Hot Tub | <input type="checkbox"/> |
| Siding change (material/color) | <input type="checkbox"/> | Exterior addition of porch, deck, railing, stairs | <input type="checkbox"/> |
| Other Painting (new color) | <input type="checkbox"/> | Enclose garbage receptacle | <input type="checkbox"/> |

Storm Shutter(s) – Solar Panel(s)

- | | | | |
|------------------|--------------------------|----------------|--------------------------|
| Storm Shutter(s) | <input type="checkbox"/> | Solar Panel(s) | <input type="checkbox"/> |
|------------------|--------------------------|----------------|--------------------------|

Waste Treatment System

- | | | | |
|----------------------------------|--------------------------|--|--------------------------|
| Replacing Waste Treatment System | <input type="checkbox"/> | Replacing Drain field
(complete Fill section above) | <input type="checkbox"/> |
|----------------------------------|--------------------------|--|--------------------------|

Water Front Structure

- | | | | |
|----------|--------------------------|----------------------|--------------------------|
| Dock | <input type="checkbox"/> | Breakwater/Revetment | <input type="checkbox"/> |
| Pier | <input type="checkbox"/> | Boardwalk | <input type="checkbox"/> |
| Boatlift | <input type="checkbox"/> | Dune Walkover | <input type="checkbox"/> |

Pursuant to the Amendment and Restatement of the St. George Plantation Owners’ Association, Inc. Protective Covenants (“Covenants”) and Design Guide of St. George Plantation Owners’ Association, Inc. (“Design Guide”), the Owner and Contractor acknowledge that all construction, alteration or addition of any kind, other than interior alterations not affecting the external appearance of a structure, on the Property requires prior written approval. We hereby request the approval of the preceding.

Contractor acknowledges that he/she is responsible for the acts of all employees, subcontractors, and their agents and employees, and other persons performing work on the Property while they are on St. George Plantation.

Owner and Contractor acknowledge they have received copies of and agree to comply with the restrictions and conditions of the Covenants and Design Guide regarding rules and regulations governing construction on the Property. Construction shall be completed in accordance with the final approved plans, which are incorporated by reference and will be made a part of this application.

Owner(s)*

Contractor

Signature	Date	Signature	Date
Print Name		Print Name	

*All persons or entities shown as owners on the recorded deed must execute this document. Use another sheet if more lines are needed. Alternatively, this document shall be executed by the person authorized to act on the behalf of the record owners pursuant to the “Assignment of Agent”, as submitted to the Association.

In accordance with St. George Plantation Design Guide, “Construction must be commenced within twelve (12) months after final written approval of the application and must be completed within eighteen (18) months after commencement of the project.”

For Office Use Only	Date	Date
Application Fee	\$	Approval By ARC
Performance Deposit Fee	\$	P.D. Return
		Final inspection accepted by ARC